

Central Registry Board

Assignment Brief – Semester 1 – SeptJan22/23

Module Title:		Professional Development: Leading and Creating Organisational		Assignment Title	Critical Analysis of a Case Study (100%)		
Module (Code:	Health and Wellbeing	-	Module Leader	Susan Barnes		
Wodalo	Jour.	7052CRB SEPJAN22/23			aa8098@coventry.ac.uk		
				Module enquiries to:	gpd.enq@coventry.ac.uk		
Submission Date:		Deadline is 2 December 6.00pm (1800hrs) (UK time)		Delivery Tutors	This module is delivered asynchronously on Futurelearn via Aula.		
		Module Le	eai	rning Outcome	es		
LO1:		ly evaluate ethical and ational wellbeing in pr			to leadership, diversity and		
LO2:		ly reflect on the leaders ng in a practice contex			tively managing health and ional development.		
		PSRB Le	ar	ning Outcome	es		
PSRB LO1		Understand the principles for leading and developing people					
PSRB LO2		Understand leadership and development strategy					
PSRB LO	3	Understand the important organisational perfo			al health and wellbeing on		
PSRB LO	4	Know how to develop a culture of mental health and wellbeing					

Assessment Brief:

This is an **individual** assignment based on a critical analysis of a real organisational issue. To complete this assignment, you must choose **one** of the case studies below from the choice provided on AULA and complete all 3 tasks:

Historic Coventry Trust MalhamDale Consulting Highways Scotland

Please note: If you use a different case study to the ones provided you will fail and receive 0% grade.

The assignment consists of a 3,500 word equivalent portfolio of **three** tasks. In order to complete this assignment, you must:

- submit a report meeting the needs of Task 1,
- submit either PowerPoint presentation or a leaflet which meets the needs of one of the 2 options identified in Task 2, and
- submit the critical personal and professional element identified in Task 3.

Your 3,500 word equivalent submission will be assessed on the following areas:

	Maximum marks available
Report critically evaluating approach to support Diversity, Health and Well-being and leadership	40
Developing supporting a visual device presenting and justifying recommendations	40
A critical personal and professional account	10
4. Overall presentation and application of sources	10
Total	100

Submission structure

The submission is divided into three tasks

Developing a strategy to lead health (physical and mental) and wellbeing. (1,500 words – 40% of the marks)

Task 1 – Report (1500 words – 40% of the marks)

Write a report which critically evaluates the case study company's current approach to:

- a) leadership,
- b) diversity,
- c) organisational health and wellbeing.

It is expected that appropriate models, academic sources and good practice theory will be applied and be academically rigorous to support your work. Your work must be based on CMI and Module related materials. You must include references.

Task 2 – Presentation of recommendations (1,500 words equivalent– 40% of the marks).

You must include at least **3 recommendations** stating what the leaders in the case study must do to build a culture that values health and wellbeing and diversity. These recommendations are derived from the findings in your task 1 report which related to the leadership of diversity and organisational wellbeing within the case study organisation.

You must justify each recommendation.

You can choose to present your recommendations using one of the options below:

- a) Create a 10 minute-long PowerPoint presentation plus supporting notes (1500 words)
 or
- b) Create and present an information leaflet A4 size, 2 sides plus supporting notes (1500 words).

Please note: Consider your audience to be fellow employees and managers within the case study organisation; therefore, your PowerPoint presentation or leaflet must be professional in layout. You are not required to present in person.

It is expected that where appropriate, relevant CMI and module-related materials, academic sources and good practice theory will be applied and be academically rigorous to support your work. The use of such materials must be reflected in your 'supporting notes'. You must include references.

Task 3 - Personal and professional account (500 words – 10% of the marks)

Using the CMI Code of Conduct and Practice, www.managers.org.uk/code write a critical personal and professional account, answering the following question:

Which 2 leadership skills and 2 behaviours you need to develop in order to effectively manage and develop a culture of health and wellbeing in your current or future career?

Please note, this task must be about you and not the case study.

Remember:

- 1. This is an individual assignment. You may not work in groups, formally or informally.
- 2. Your assessment of the organisation's position and your recommendations MUST be based upon the case study interview you have selected.
- 3. Some wider research is beneficial, but it must not detract from your prime focus which is the case study interview and CMI and module-related models and content.
- 4. In your responses, you are allowed to make reasonable research-based assumptions to the case study details provided. However, the case study should not be changed or compromised in any way. If your analysis is not based on the case study interview you will lose significant marks. If you use a different case study to the ones provided you will fail and receive 0% grade
- 5. You need to apply a selection of the models, tools and methods that have been referred to in the module and discuss their relevance to the situation as you understand it from the case study interview.
- 6. You will lose significant marks by using models and theories which are not part of the Module content.
- 7. You will lose marks by not applying evidence to those models andtheories.

Your report must:

- Include a cover sheet with your ID number (NOT YOUR NAME), your chosen employer case study and your word count.
- Be typed in Word or PowerPoint

 DO NOT upload PDF versions of your work.
- Include page numbers,
- Be written in Arial font size 12,
- Be 1.5 spaced,
- Be submitted on Turnitin / Handin (as directed) by the assignment deadline. Submit tasks 1, task 2 (supporting notes only), task 3 and reference list as one word document via submission link.
- Submit Task 2 Powerpoint or leaflet and supporting notes via submission link.
- Include the following statement on the cover sheet: The work contained in this
 document has been submitted by the student in partial fulfilment of the
 requirement of their course and award and is confirmation that this is their own
 work.

Please note that cover sheet, contents page, tables/diagrams/charts, appendices and the reference list are not included in the word count. However, do not rely on appendices for information which directly supports your report - appendices are not marked. Do not rely on extensive use of tables to support your report - you are marked on the quality of your analysis, not the quantity of words.

Important University assessment rules for you to note:

- 1. Please submit separate electronic copy of your assignment through Turnitin / Handin as applicable. You can access the Turnitin / Handin links through the module web.
- 2. The electronic version of your assignment may be used to enable checks to be made using anti-plagiarism software and approved plagiarism checking websites. Your course work will be given a **zero** mark if you do not submit a copy through Turnitin where applicable which can assessed by Turnitin.
- 3. All work submitted after the submission deadline without an approved valid reason (see below) will be given a mark of **zero**. (This is not the same as a non-submission, which will be graded as AB (absent).
- **4.** Should you submit work on time but fail the assignment, you may be offered a resit opportunity at the discretion of the PAB (Programme Assessment Board). **A resit module mark will be capped at 40%.**
- 5. The University wants you to do your best. However, we know that sometimes events happen which mean that you can't submit your coursework by the deadline these events should be beyond your control and not easy to predict. If this happens, you can apply for an extension to your deadline for up to two weeks, or if you need longer, you can apply for a deferral, which takes you to the next assessment period (for example, to the resit period following the main Assessment Boards). You must apply to your Faculty Registry team **before** the deadline.

- You will find information about the process and what is or is not considered to be an event beyond your control at:_ https://share.coventry.ac.uk/students/Registry/Pages/Deferrals-andExtension.aspx
- 7. If, on the final submission date, Turnitin is not working then you **must email a copy** of your work to the module leader **before** the deadline date and time. This email will provide evidence that you have completed the work on time. Once Turnitin is working again you can then submit your assignment through it for marking. Consider taking **screenshots of the problem** you encountered as supportive evidence if needed.
- 8. If you think that you will need an extension or deferral, please ensure that you contact the **Administrative Support person** or office linked to **your Course** to process the request. This information will normally be found in your Course Handbook. Alternatively seek advice from your Course Director or Registry team if you are unsure.

NOTE: The 7052CRB module teaching team **cannot** process or approve extension or deferral requests.

- 9. Students MUST keep a copy and/or an electronic file of their assignment.
- 10. There is an allowance of plus 10% of the word count limit. Marks may be deducted if you exceed the word count limit. Tables do not add to the word count, but it is not recommended that you include tables to an excessive amount. Marks are given for analysis, evidence and application of models /theories.

Plagiarism

As part of your study, you will be involved in carrying out research and using this when writing up your coursework. It is important that you correctly acknowledge someone else's writing or thoughts and that you do not attempt to pass this off as your own work. Doing so is known as plagiarism. It is not acceptable to copy from another source without acknowledging that it is someone else's writing or thinking. This includes using paraphrasing as well as direct quotations. You are expected to correctly cite and reference the works of others. The Centre for Academic Writing provides documents to help you get this right. If you are unsure, please visit www.coventry.ac.uk/caw.

Assessors can spot cases of plagiarism. Coursework must be submitted through a plagiarism detection system known as Turnitin. Copying another student's work, large sections from a book or the internet are examples of plagiarism and carry **serious consequences**. Please familiarise yourself with the APA Reference is this changing Style and use it correctly to avoid a case of plagiarism or cheating being brought. If you are unsure, please refer to yourtutor.

Return of Marked Work

You can expect to have moderated marks and supportive feedback presented to you as soon as possible after the exam board has taken place. If for any reason, there is a delay you will be kept informed. Marks and feedback will be provided online. As always, marks will have been internally moderated only, and will therefore be

provisional. Your mark will be formally agreed later in the year once the external examiner has completed his/her review.

Marking and Assessment Scheme = See Attached

7052CRB Leading and Creating Organisational Health and Wellbeing 2021_22 Semester 3 Marking Guide – Task 1

Developing a strategy to lead health (physical and mental) and wellbeing. (1,500 words – 40% of the marks and 5% for referencing)

Produce a 1,500-word report which completes task 1 below:

Write a report which critically evaluates the case study company's current approach to Leadership, diversity, health and organisational health and wellbeing.

It is expected that appropriate models, academic sources and good practice theory will be applied and be academically rigorous to support your work. Your work must be based on CMI and Module related materials

We expect that the Task 1 report which consists of 1,500 words will be structured as follows:

- 1. Cover sheet and contents page (See guidance on coursework brief. This does not add to the word count).
- 2. A brief introduction to the case study organisation (100 words), based on the interview.
- 3. Leadership (600 words) An analysis of the company's approach to leadership and leadership styles as evidenced in the case study interview.
- 4. Health and well-being (400 words) An analysis of the company's current approach to health and well-being.
- 5. Diversity (400 words) An analysis of the company's current approach to diversity.
- 6. The last page is References Remember to cite relevant information throughout. References do not add to the word count.

This analysis will inform the recommendations for Task 2.

be passed to third part	ies or posted on any website.			I	T
	Marks Below 40%: Poor down to Irrelevant	Marks in the range 40– 49%: Adequate	Marks in the range 50– 59%: Good	Marks in the range 60– 69%: Very Good	Marks 70% and above: Excellent to outstanding
OVERALL (40%)	This work does not meet the task requirements of the	An adequate ability to meet the task requirements but	A commitment to meeting the task requirements set	Evidence of a competent level of work. Task	Articulate and generally persuasive levels of work.
Consisting of	assignment. The work demonstrates little or no understanding of the analysis, and little insight into the content of the module or task. At lower grades, the analysis is not grounded in the case study interview. CMI and module-related resources are not evident.	perhaps only marginally, and without confidence. A great deal of further work is required, and some aspects of the analysis appear to be misunderstood. The analysis is partially grounded in the case study interview. The use of CMI and module-related resources are limited.	within the analysis. Task requirements are met, but not always confidently. The work may display some misunderstandings and flaws in the thought process. The analysis is partially grounded in the case study interview. The use of CMI and module-related resources is limited but still evident.	requirements met, but there is the suggestion that some further work could be beneficial. There is clear evidence of a desire to master the tasks defined within the analysis. The focus of the analysis is clearly grounded in the case study interview. The use of CMI and module-related resources is clear.	The task requirements are fully met and perhaps exceeded. There is clear evidence of an ability to master the tasks defined within the analysis. The focus of the analysis is clearly grounded in the case study interview. The use of CMI and module-related resources is fully evidenced.
Introduction (est. 100 word)	Does not adequately address the section; the introduction is minimal, non-existent, or irrelevant.	Some attempt to address the section but with significant irrelevance; the introduction may not have appropriate or relevant detail.	Generally addresses the section but with some irrelevance; the introduction may only have partly appropriate detail.	Addresses the section appropriately; the introduction has mostly appropriate detail.	Fully addresses the section throughout; the introduction has appropriate detail.
Leadership (est. 600 words)	Does not adequately address the section; evidence is irrelevant or absent. No evidence of leadership models/theories	Some attempt to address the section but with significant irrelevance; the analysis is undeveloped or only weakly supported. Some evidence of leadership models/theories	Generally, addresses the section but with some irrelevance; the analysis is only partly developed or supported. Some evidence of leadership models/theories with some links to case study.	Addresses the section appropriately; the analysis is mostly developed, and evidence is generally appropriate. Good evidence of leadership models/theory and links with case study.	Fully addresses the section throughout; the analysis is developed and supported with fully appropriate evidence. Excellent evidence of leadership model/theory with excellent links to case study
Health and Wellbeing (est. 400 words)	Does not adequately address the section; evidence is irrelevant or absent. No evidence of health and wellbeing strategies/ 'best practice'	Some attempt to address the section but with significant irrelevance; the analysis is undeveloped or only weakly supported. Some evidence of health and wellbeing	Generally, addresses the section but with some irrelevance; the analysis is only partly developed or supported. Some evidence of health and wellbeing strategies/'best practice	Addresses the section appropriately; the analysis is mostly developed, and evidence is generally appropriate, and are clearly linked to the case study. Good evidence of health and	The analysis is developed and supported with fully appropriate evidence and are clearly linked to the case study. Excellent evidence of health and wellbeing strategies/"best

		strategies/'best practice'	with some links to case study.	wellbeing strategies/'best practice and links with case study	practice' and links with case study.
Diversity (est. 400 words)	Does not adequately address the section: evidence is irrelevant or absent. No evidence of relevant legislation and 'best practice'	Some attempt to address the section but with significant irrelevance; the analysis is undeveloped or only weakly supported. Some evidence of relevant legislation and 'best practice'	Generally, addresses the section but with some irrelevance: the analysis is only partly developed or supported. Some evidence of relevant legislation and 'best practice' relating to the case study.	Addresses the section appropriately, the analysis is mostly developed, and evidence is generally appropriate, and is clearly linked to the case study. Good evidence of relevant legislation and 'best practice' relating to the case study.	Fully addresses the section throughout; the analysis is developed and supported with fully appropriate evidence, clearly linked to the case study. Excellent evidence of relevant legislation and 'best practice' with relevant links to case study
Plus an additional 5% for Overall presentation and application of Referencing and Citations	Sources are entirely inappropriate, or no references are given, or use of sources and referencing are completely inadequate. Little or no logical structure. Argument very unclear or unintelligible. Grasp of language inadequate for the task.	Limited use of CMI and module-related academic sources, partly inappropriate; referencing has many serious errors; quotation and paraphrase not usually distinguishable or there may be excessive quotation. Structure between and within paragraphs and sections shows significant weaknesses. Argument unclear. Quite weak control and very limited language range, with frequent errors	Use of CMI and module- related academic materials is evidenced in some sections. Referencing has many errors; quotation and paraphrase sometimes not distinguishable or there may be over-reliance on quotation. Structure between and within paragraphs and sections shows mixture of strengths and weaknesses. Argument only partly coherent. Control of	Good range of appropriate CMI and module-related academic materials, all referenced, though with a few errors; quotation and paraphrase are usually clearly distinguishable. Mostly logical structure between and within paragraphs and sections. Argument mostly coherent. Generally good control and range of language, though with a few errors not usually impeding message.	Wide range of appropriate Module-related CMI sources accurately referenced, (any errors are minor and occasional), quotation and paraphrase fully distinguishable. Fully logical structure between and within paragraphs and sections. Fully coherent argument. Excellent control and range of appropriate language; only minor errors which never

	impeding message.	language adequate, but	impede message.
		limited in range, with	ı
		errors occasionally	ı
		impeding message.	ı

This document is for Coventry University students for their own use in completing their assessed work for this module and should not

be passed to third parties or posted on any website.

7052CRB Leading and creating organisational health and wellbeing 2021-22 Semester 3 Marking Guide – Task 2

Task 2 – Presentation and justification of recommendations

(40% of the marks + 5% referencing) (1,500 words equivalent)

Based upon your findings in the report in relation to the leadership of diversity and organisational well-being within the case study company in Task 1, Choose **one** of the options from 2 options listed below to present your recommendations stating what leaders in the case study must do to build a culture that values health and wellbeing and diversity.

- Create a 10 minute-long PowerPoint presentation plus supporting notes (1500 words)
 or
- Create and present an information leaflet A4 size, 2 sides plus supporting notes (1500 words)

It is expected that where appropriate, relevant CMI and module-related materials, academic sources and good practice theory will be applied and be academically rigorous to support your work. The use of such materials must be reflected in your 'supporting notes'.

We expect that task 2 presentation includes 10 professionally created PowerPoint slides which state the recommendations and justify each one. Bullet points and images/tables to emphasise points and references are expected. Each slide will include supporting notes in order to demonstrate academic content. These can be added to the PowerPoint notes section on each of the PowerPoint slides. (Please also remember to upload a word copy of your supporting notes in the submission link for tasks 1 and 3 in addition to the submission link for task 2).

Recommendations – no more than 3 recommendations linked to the company's approaches to Leadership, Culture, Diversity, Health and Well-being including the changes required and the benefits to the organisation.

- Introductory slide your name, student ID, course etc and name of case study
- Slide 2 List of recommendations and brief outline of presentation
- Slides 3-4 recommendation 1 and justification
- Slides 5-6 Recommendation 2 and justification
- Slides 7-8 recommendation 3 and justification
- Slide 9 summary
- Slide 10 references

Or leaflet includes A4 sided professionally presented leaflet with supporting notes

Presenting each recommendation and justification.

(Please also remember to upload a word copy of your supporting notes in the submission link for tasks 1 and 3 in addition to the submission link for task 2).

If you choose to present your recommendations on a PowerPoint or leaflet and supporting notes, it is expected they will be a standard suitable to present to the leader in the case study.

	ies or posted on any website. Marks Below 40%	Marks in the range 41– 49%	Marks in the range 50– 59%	Marks in the range 60–69%	Marks 70% and above
OVERALL (40%) Consisting of	This work does not meet the task requirements of the assignment. The work demonstrates little or no understanding of the analysis, and the recommendations provide little insight into the content of the module or task. At lower grades, the recommendations are not grounded in the case study analysis. CMI and module-related resources are not evident.	An adequate ability to meet the task requirements but perhaps only marginally, and without confidence. A great deal of further work is required, and some aspects of the analysis and recommendations appear to be misunderstood. The analysis is partially grounded in the case study. The use of CMI and module-related resources are limited.	A commitment to meeting the task requirements set within the analysis. Task requirements are met, but not always confidently. The work may display some misunderstandings and flaws in the thought process. The analysis and recommendations are partially grounded in the case study. The use of CMI and module-related resources is limited but still evident.	Evidence of a competent level of work. Task requirements met, but there is the suggestion that some further work could be beneficial. There is clear evidence of a desire to master the tasks defined within the analysis. The focus of the analysis and recommendations are clearly grounded in the case study. The use of CMI and module-related resources is clear.	Articulate and generally persuasive levels of work. The task requirements are fully met and perhaps exceeded. There is clear evidence of an ability to master the tasks defined within the analysis. The focus of the analysis is clearly grounded in the case study. The recommendations are realistic and justified. The use of CMI and module-related resources is fully evidenced.
Recommendations (est. 300 words)	Does not adequately address the section; the recommendations are irrelevant or absent.	Some attempt to address the section but with significant irrelevance; the recommendations are undeveloped or only weakly supported and are not justified.	Generally, addresses the section but with some irrelevance; the recommendations are only partly developed or supported, and justification is limited.	Addresses the section appropriately, the recommendations are mostly developed and justified. Evidence is generally appropriate and is clearly linked to the case study.	Fully addresses the section throughout; the recommendations are developed, justified and supported with fully appropriate evidence, and is clearly linked to the case study.
Quality of Work i.e. PowerPoint or leaflet	Largely incoherent and inconsistent, the work fails to reach a satisfactory standard in concept, delivery, research, planning and use of appropriate technologies within the context of the module and task.	May lack coherence and consistency. Generally, of a weak standard in concept, delivery, research, planning and use of appropriate technologies, and with significant failures in many of these areas within the context of the module and task.	Generally coherent and consistent as a set of linked resources. Of a satisfactory standard in concept, delivery, research, planning and use of appropriate technologies, but these may be under-developed or inconsistent within the context of the module and task.	Formally coherent and consistent as a set of linked resources in form and content. Of a very good or good standard in concept, delivery, research, and planning, and use of appropriate technologies within the context of the module and task.	Fully coherent and consistent as a set of linked resources. An excellent to outstanding standard in concept, delivery, research, and planning, with sophisticated use of appropriate technologies within the context of the module and task.

Conceptual/narrative	es or posted on any website.	The total labor of the Co	The installation of the	The formalisation of the Control of	The interlinking narrative
progression	The interlinking narrative between components is almost entirely absent with significant flaws or omissions in text, headlines, and other relevant supporting material.	The interlinking narrative between components is unclear or inconsistent, with flaws or omissions in text, headlines, and other relevant supporting material.	The interlinking narrative between components is clear and consistent, with limited flaws or omissions in text, headlines, and other relevant supporting material within the context of the module	The interlinking narrative between components is very clear and consistent, with minor flaws or omissions in text, headlines, and other relevant supporting material within the context of the module and task.	between components is very clear and consistent, with no flaws or omissions in text, headlines, and other relevant supporting material within the context of the module and the task.
Critical awareness	No or very limited	Limited understanding of	Some understanding of	An understanding of	A clear understanding of
(Supporting Notes)	understanding of relevant topics ie health and wellbeing, diversity and leadership, and the academic background to these topics. Definitions and models are entirely absent. The student is unable to identify how the ideas presented were developed. Recommendations not relevant or justified. No link to case study.	relevant topics ie health and wellbeing, diversity and leadership and the academic background to these topics. Definitions and models are largely absent. The student is unable to clearly identify how the ideas presented were developed. Recommendations vague and unjustified. Not relevant to case study.	relevant topics ie health and wellbeing, diversity and leadership, and the academic background to these topics. Definitions and models are present. The student is able to identify how the ideas presented were developed but without confidence. Some recommendations with some justification and some relevance to the case study.	relevant topics ie health and wellbeing, diversity and leadership, and the academic background to these topics is evidenced. Definitions and models are present. The student is able to identify how the ideas presented were developed within the context of the module and the task. Good relevant recommendations with good justification and relevant to the case study.	relevant topics ie health and wellbeing, diversity and leadership and the academic background to these topics is evidenced. Definitions and models are present throughout. The student is able to clearly identify how the ideas presented were developed, within the context of the module and the task. Excellent recommendations, clearly justified and relevance to the case study.
Plus, an additional	Sources are entirely	Limited range of sources,	Use of CMI and module-	Good range of appropriate	Wide range of
5% Referencing and Citations in Supporting notes and where applicable, in the main content.	inappropriate, or no references are given, or use of sources and referencing are completely inadequate. CMI and module related academic materials are not referenced. Little or no logical structure. Argument very unclear or unintelligible.	partly inappropriate; referencing has many serious errors. Use of CMI and module-related academic materials is limited. Quite weak control and very limited language range.	related academic materials is evidenced in some sections. Referencing has many errors. Control of language adequate.	sources, all referenced, though with a few errors; quotation and paraphrase are usually clearly distinguishable. Use of CMI and module-related academic materials are generally evidenced Generally good control and range of language.	appropriate sources accurately referenced, (any errors are minor and occasional), Relevant Module-related CMI materials are used throughout. Excellent control and range of appropriate language.

7052CRB Leading and creating organisational health and wellbeing 2021-22 Semester 3 Marking Guide – Task 3

Task 3 Personal and professional account

(10% of the marks – 500 words)

We expect this account to cover:

- 1 Identify 2 leadership skills you want to develop for your current or future career
- 2 Identify 2 leadership behaviours you want to develop for your current or future career
- 3 Use the CMI code of conduct to match your chosen skills and behaviours
- Include a critical account of how and why you have identified these skills and behaviours and how you have matched them the key areas on the CMI code of conduct.
- 5 Ensure your critical account includes how these skills and behaviours will help you as a leader to manage and develop a culture of health and wellbeing.

Please note this is not a reflective activity.

7052CRB Task 3 - Critical Reflective personal and professional account - Marking Guide

Criterion\Level	Below 30%	30 - 39%	40 - 49%	50 - 59%	60 - 69%	70% +
Overall (10%)	The reflective account is irrelevant to student and/or course learning goals. The reflective account relates to the case study.	Most of the reflective account is irrelevant to student and/or course learning goals.	Student makes attempts to demonstrate relevance, but the relevance is unclear to the reader.	The learning experience being reflected upon is largely relevant and meaningful to student and course learning goals.	The learning experience being reflected upon is relevant and meaningful to student and course learning goals.	The learning experience being reflected upon is relevant and meaningful and well substantiated to student and course learning goals.
Clarity	Language is unclear and confusing throughout. Concepts are not discussed.	Language is unclear and confusing throughout. Concepts are either not discussed or are presented inaccurately.	There are frequent lapses in clarity and accuracy. There is a limited attempt to explain abstract concepts with some accuracy. Explanation of concepts makes little to an uninformed reader.	Minor, infrequent lapses in clarity and accuracy. There is some attempt to explain abstract concepts with some accuracy. Explanation of concepts makes limited sense to an uninformed reader.	Minor, infrequent lapses in clarity and accuracy. Abstract concepts are explained with some accuracy. Explanation of concepts makes some sense to an uninformed reader.	The language is clear and expressive. The reader can create a mental picture of the situation being described. Abstract concepts are explained accurately. Explanation of concepts makes sense to an uninformed reader.

Leadership Skills	Skills and behaviours	There is no analysis	There is limited	The student has	The student has	The student has
and behaviours	have not been	or evidence of the	analysis or evidence	analysed or	analysed and	clearly analysed and
	identified. There is	skills gap between	of the skills gap	evidenced the skills	evidenced the skills	evidenced the skills
	no analysis or	current and required	between current and	gap between current	gap between current	gap between current
	evidence of the skills	skills and	required skills and	and required skills	and required skills	and required skills
	gap between current	behaviours. The	behaviours. The	and behaviours. The	and behaviours. The	and behaviours. The
	and required skills	student has not	student has	student has	student has justified	student has clearly
	and behaviours.	mentioned why	mentioned why	suggested why these	why these skills and	justified why these
		these skills and	these skills and	skills and behaviours	behaviours have	skills and behaviours
		behaviours have	behaviours have	have been selected.	been selected.	have been selected.
		been selected.	been selected.			
CMI code of conduct	CMI code of conduct	The student has not	The student has used	The student has	The student has	The student has
and practice	has not been used.	used the CMI code of	the CMI code of	clearly identified 2	clearly stated 2 skills	identified and
	There is no relevant	conduct to develop	conduct to develop	skills and 2	and 2 behaviours	justified 2 skills and 2
	content presented.	skills and behaviours	limited skills and	behaviours they	they want to develop	behaviours they
		nor has applied them	behaviours identified	want to develop and	and made relevant	want to develop to
		to their own current or	and has made some	made some attempt at	links to the CMI code of	effectively manage
		future professional	reference to applying	linking them to the CMI	conduct and clearly	health and wellbeing
		career as a leader.		code of conduct and	elaborated how they	and made direct links to
				attempt to elaborate	would apply each to	the CMI code of conduct
			Ī	how they would apply	their own current or	and critically evaluated
				each to their own	future professional	how they would apply
				current or future	career as a leader	each to their own
				professional career as a		current or future
				leader		professional career
						as leader.